

COMMONLY ASKED QUESTIONS ABOUT AIR AND NFO EXAMS AT PENSACOLA, FL FOR BOARD SELECTED OCC CANDIDATES AND FULLY TRAINED PLC CANDIDATES

WHO GOES TO PENSACOLA, FL FOR A CLASS 1 AIR OR CLASS 2 NFO EXAMS?

Only OCC Air or NFO Board Approved Selected Candidates will be scheduled for an exam at Pensacola, FL.

OCC Candidates will be scheduled for an Air or NFO Exam after the OCC Board results are released by the Dist AOP.

PLC Candidates will be scheduled after the candidate successfully completes either PLC Sr Training or PLC Combined Training. It is recommended to schedule an exam immediately upon the candidates return from the PLC Sr training or PLC Combined training.

Available dates for potential scheduling will be put out well in advance by NOMI via the Dist AOP Corpsman to all OSO's in order to plan ahead.

WHO SCHEDULES THE EXAM AND WHO AT DIST IS THE POINT OF CONTACT?

To schedule an Air or NFO Exam the OSS needs to contact the Dist AOP Corpsman. It's recommend to contact the Corpsman via e-mail with full name, SSN and program and desired date and back up date if the desired date is not available.

Dist Corpsman will then make contact with Pensacola, FL to confirm a date for your candidate. Once a date is confirmed, Dist. Corpsman will then coordinate with the OSS on submitting the TAD request and DTS Form to the Dist Corpsman.

HOW LONG IS THE TAD PERIOD AT PENSACOLA, FL?

Candidates will travel on a Sunday to Pensacola, FL and return home on that Thursday of that same week. If the applicant has a preference for travel time, please annotate on the TAD request. Otherwise, the travel section will just take what is offered for flight times.

There is always potential for the candidate to be able to come home earlier then Thursday, but, this is only in the event that all medical issues have been taken care of and the medical screening is complete. This will then be arranged through the NOMI POC for District. Additionally, there is always potential need for the applicant to stay longer than Thursday, in the event that additional medical testing is needed or done. Please advise all applicants of this.

DOES THE CANDIDATE NEED A HOTEL ROOM AND WHAT ABOUT CHOW AND TRANSPORTATION TO AND FROM THE AIRPORT?

All candidates will stay in Government Berthing that is pre-arranged through the NOMI POC. Candidates WILL NOT eat in the chow hall. Recommend candidates have enough money (roughly \$25.00 to 30.00 per day) during their TAD stay in Pensacola, FL. There will be partial re-imbusement to the applicant for per-diem only. This is the reason to filling out the DTS form.

CANDIDATES ARE NOT AUTHORIZED RENTAL CARS

When driving to the airport from residence, the OSO is ultimately responsible to make sure that the candidate gets to the airport. If it is agreed upon between the OSO and candidate that the candidate drives themselves to the airport, then he/she needs to be made well aware that no fees will be paid to them for re-imbusement for transportation/mileage/parking, or any of the sorts. Transportation to and from the airport in Florida will be completely taken care of by NOMI personnel.

WHAT THE CANDIDATE NEEDS TO DO ONCE THEY ARRIVE AT THE AIRPORT

As soon as they arrive to the airport and get a hold of their luggage, they need to proceed immediately to the Airport USO office and contact Sgt Auguste (he will be in uniform) via his cell phone number listed below. He will be standing by in a government car, so, once he receives the phone call, he will advise the candidate exactly where to meet him. Please advise the candidate if his/her flight is late to call Sgt Auguste to let him know that the flight has been delayed. If the candidate can't get hold of Sgt Auguste, he/she should call the Dist AOP Corpsman or the AAOP at the below listed cell #'s.

WHAT ABOUT MEDICAL RECRODS AND WHAT ABOUT CONTACT LENESES FOR AN AIR CANDIDATE?

District AOP Corpsman is responsible, with your assistance, in submitting the medical record to Pensacola, FL. All medical records and follow up documents must be at Pensacola, FL two (2) weeks before the Candidate is to report for his/her exam.

A copy of the entire medical book will be scanned/faxed to the NOMI POC for review by the medical officer for suitability of aviation training. If there are any issues, then the NOMI Liaison (Sgt Auguste) will contact the District Corpsman and advise.

Contact the Dist AOP Corpsman in ref to your Air Candidate(s) that wear contact lenses. It is very important for Candidates to have their contacts out 30 days before going to Pensacola, FL for their Class One Air Exam in order to receive a contact lens waiver.

WHO DOES THE TRAVEL CLAIM?

Upon the candidate's return home, he/she will need to submit a travel claim for partial reimbursement of per-diem. The HRA needs to provide the candidate with the appropriate paperwork. The travel claim will be reviewed by the OSO and sent to the Dist AOP Office. Mr. Carl Young of the 9th MCD Comptrollers Office will process the travel claim. Please note that there are only 5 days to submit the claim upon completion of the trip. As per the AAOP, the OSO should be picking the candidate up at the airport upon return, so he/she can have the paperwork there for them to sign, or else they can have it signed before the candidate leaves, then just fill in the blanks upon their return.

WHAT IF THE CANDIDATE HAS QUESTIONS ABOUT HIS/HER TAD TRIP OR OSS HAS QUESTIONS. WHO CAN WE CALL?

The following are important names and phone numbers to keep in case you need them. Please call either the AAOP or AOP Corpsman in the event of any problems as soon as possible for a quick resolve:

Aviation Assistant to Officer Procurement (AAOP)

Maj. Bryan E. Hill

Office # (816) 843-3921

Cell # (816) 547-8085

Dist. AOP Corpsman (DOC)

HMI Michael A. Murray

Office # (816) 843-3919

Cell # (760)-554-8166

Mr. Carl Young

TAD Orders and Travel Claim

Office # (816) 843-3947

Ms. Susan Schickowski or SSgt Christopher Burgess

SATO- Flight Arrangements

Office # (816) 843- 3933

Sgt D. S. Auguste

USMC Liaison @ NOMI, Pensacola, FL

Office # (850) 452-2257 Ext 1018

Cell # (703) 350-6006 or (910)381-8525